

Dear

RE: New Year 7 Students

We are delighted that you have been allocated a place for your child at the Bishop Young Church of England Academy. We are very much looking forward to working with you over the next seven years to make sure your child gains the most from their time with us. Whether this will be your first child to join us or you already have children within our community, we are excited to welcome them.

Our official **Transition Day for new students will be on Thursday 28th June**. This will give your child an opportunity to get to know their new classmates, meet some of their new teachers and begin to learn their way around the building. **Your child needs to arrive at Bishop Young at 9am wearing their primary school uniform; if you could also make sure that they bring a pair of trainers. Lunch will be provided and school pick up will be at 2.45pm.**

We would also like to welcome you to join us for an **Information Evening on Thursday 12th July at 6.00pm** where we can celebrate some of the work done by your child on Transition Day and answer any last questions you have about their start at Bishop Young. This evening will also be a chance for you to meet with teachers and senior staff and look at the uniform.

You should have received a series of documents which give you more detail and information about us. These include:

- Information about transport and school buses
- How to use systems such as Parent Pay and RS Connect Ed
- Data Protection information
- Photograph & Social Media Policy

You should have also received some documents which we need you to complete and return to us as soon as possible:

- Student Information Form – Yellow paper
- Social Media User Agreement and Image Publication Consent Form

If, having read the material provided, you have any further questions please feel free to contact the academy on 0113 2739106 or using the email address info@bishopyoungacademy.co.uk which puts you in direct contact with our Transition Team.

We understand that the process of transition is different for each student and we will continue to offer personalised support to your child throughout their time with us. If you have any questions about either the transition process or anything else regarding joining Bishop Young, then please do not hesitate to make contact with our transition Team using the details above.

Yours sincerely



Paul Cooper
Principal